

# Murrook Culture Centre

## Functions



*Murrook Cultural Centre is situated on Nelson Bay Road Williamtown NSW. It's purpose is to gather, sustain, protect and teach Aboriginal Culture to all people with an emphasis on Worimi culture being the land and people of this area. We have Aboriginal people teach various groups, from schools (pre, primary, secondary and uni/tafe), to community, business & government groups and international visitors. Most importantly, Murrook is used by our Aboriginal community as a gathering place. Aboriginal staff teach many facets of our culture, from boomerangs, weapons and tools, didgeridoo, communication like art and dance, bush food medicine, cooking, craft (basket weaving, beading), artefacts and much more. We at Murrook seek to deliver a sound, authentic and relevant cultural experience to our visitors helping them to see Australia through the eyes of an Aboriginal. Tent camping facilities are available on the grounds of Murrook and offer a lake side location with tours run on site and out on country. If you would like more information about our cultural packages, please call to arrange a meeting time.*

*Marrungbu (Thank You)*

## Conference Facilities

### Client Details

Sole Trader  Partnership  Company  Trustee

ABN \_\_\_\_\_ ACN \_\_\_\_\_

Business Name \_\_\_\_\_

Trading Name \_\_\_\_\_

Full contact name: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Mobile: \_\_\_\_\_

Business Name: \_\_\_\_\_

Postal Address: \_\_\_\_\_

Email: \_\_\_\_\_ Website \_\_\_\_\_

Accounts Contact: \_\_\_\_\_ Phone: \_\_\_\_\_

### Function Information

Function Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ Approx Attendance: \_\_\_\_\_

Arrival Time: \_\_\_\_\_ Departure Time: \_\_\_\_\_

Room / Area Type: Hall  Café  Outdoors

Equipment Requirements: Lectern  Projection Screen

Number of Tables \_\_\_\_\_ Number of Chairs \_\_\_\_\_



### Costs

Hall: \$200 Café: \$150 Outdoor: \$100 BBQ: \$50

#### Direct Deposit Details:

BSB: 637 000

Account: 715 641 208

Name: Worimi LALC

Reference:

#### Credit Card Details:

Mastercard  Visa

\_\_\_\_/\_\_\_\_/\_\_\_\_/\_\_\_\_ Expiry Date: \_\_\_\_/\_\_\_\_

Name on Card: \_\_\_\_\_ CRN \_\_\_\_\_

Signature: \_\_\_\_\_

### Acknowledgement of Terms

1. Acknowledges Worimi Local Aboriginal Land Council's trading terms of paying all amounts due, generally within seven (7) days prior to function date
2. Any significant changes made may affect the cost, provision of selected services or facility allocations identified or quoted.
3. It is my responsibility to keep Worimi Local Aboriginal Land Council informed of any changes or alterations
4. I agree that, at a minimum, Worimi Local Aboriginal Land Council has the right to invoice me in accordance with the agreed Terms and Conditions attached
5. I acknowledge prices are subject to change without notice
6. I agree to comply in all respects, with the provisions of the sale and in particular, without limitation, usual trading terms a copy of which is provided at time of the first invoice

Name: \_\_\_\_\_ Signed: \_\_\_\_\_

Position: \_\_\_\_\_

Who by signing affirms that he/she has authority to approve the work and that the current form is completed and all information supplied about the client/customer to Worimi Local Aboriginal Land Council is true and correct and that there is no known reason to suspect the company is or may become insolvent.

In the presence of: \_\_\_\_\_

Witness Signature: \_\_\_\_\_

Address of Witness: \_\_\_\_\_

Dated this \_\_\_\_\_ Day of \_\_\_\_\_ 20\_\_\_\_

## Lunch Menu

### **Djuya Dja Catering**

#### Barbecue

- Sausage Sandwich (Bread/Roll, Sausage, Onion, Sauce) \$2.00 per person
- Rissole Sandwich (Bread/Roll, Rissole, Coleslaw, Sauce) \$3.00 per person
- Steak Sandwich (Bread/Roll, Steak, Onion, Coleslaw, Sauce) \$4.00 per person
- Chicken Kebabs (Honey/Soy, Satay, Honey BBQ) \$2.50 per person
- BBQ Meat with Salad on a plate with a bread roll. (salads listed below) \$10.50 per person

#### Cold Meats / Salads

##### **\*Cold Meats**

- BBQ Chicken / Ham / Silverside

##### **\*Salads**

- Tossed Salad / Coleslaw / Pasta Salad /
- Potato Salad/ Chinese Noodle Salad / plus side dressings

#### Cold Meat and Salad Rolls

- A variety of Cold Meats, Lettuce, Tomatoes, Cheese, Grated Carrot, Beetroot and Onion) on a variety of White, Multigrain or wholemeal roll. \$8.00 per person

#### Cold Meats and Salad Plate with bread roll

\$10.50 per person

#### Sandwiches (Variety of fillings and breads)

\$7.00 per person

##### **\*Extras**

- Bread Rolls \$1.00 per person extra
- Potatoes in Jackets (with sour cream) \$1.00 per person extra
- Fried Rice \$1.00 per person extra
- Fruit Platter \$3.00 per person extra

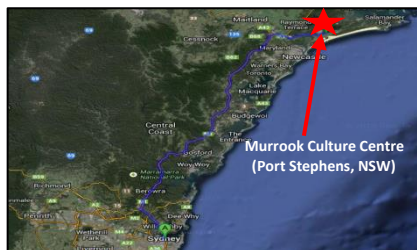
#### Morning & Afternoon Tea

Variety of Cakes / Slices / Dips and crackers / cheese and crackers / Orange Juice / Tea and Coffee \$7.00 per person

\*All prices are per person

#### **Location**

Murrook Culture Centre – 2163 Nelsons Bay Road, Williamtown (Port Stephens) NSW. It is an easy 2 ½ hour drive on the freeway from the Sydney CBD or 1 hour 45 minutes from the start of the Sydney Newcastle Freeway. Heading towards Nelson Bay we are located 2.4km from Newcastle Airport turn off or if you are driving from Nelson Bay we are 31 kilometers from Victoria Parade.



#### **Bookings**

We are open daily Monday – Friday at with a minimum of 6 to maximum of 200 people.

Bookings are required prior to your preferred day.

Private group tours available on request. We accept Mastercard, Visa, cash & bank deposits.

We cater for special interest groups, education market and can tailor make programs to your group's needs.

## Worimi Local Aboriginal Land Council General Terms and Conditions

1. Definitions: In the general terms and conditions of sale, "Worimi LALC" refers to Worimi Local Aboriginal Land Council, "Customer" or "Client" refers to the person, company, business or organisation for whom an invoice is opened.
2. Insurance: In the absence of written instructions from the client or customer, insurance cover will not be arranged.
3. Prices and Validity: Our recommended price structure is subject to variation without notice. Written quotations are valid for 30 days from the date of quotation, thereafter the quote is subject to confirmation. All typographical and clerical errors are subject to correction. Worimi LALC reserves the right to requote should conditions change.
4. GST: Prices quoted include GST. All goods and services attract GST at the current rate. GST will be shown as one amount on quotations and invoices
5. Invoicing and Payment Terms: Terms of payment are strictly 7 days from the date of invoice unless otherwise mutually agreed in writing. In the event the account becomes overdue, Worimi LALC reserves the right to charge a \$25.00 (exc GST) account keeping fee and every 30 days after. If an account has to be collected all legal fees incurred are to be added to the client/customer account.
6. Customer/Client verbal instructions: Worimi LALC will not be held liable for errors or omissions arising from an oversight or a misinterpretation of customer/clients verbal instructions.
7. Variations of Conditions: Terms and conditions are effective unless and until an accepted variance as agreed to by Worimi LALC in writing.
8. Privacy Act: The client/customer agrees that Worimi LALC may obtain from and provide to third parties information about the client/customers credit worthiness and payment record. The client/customer agrees that Worimi LALC may use any personal information held on the client/customer for any primary purpose stated below. Personal information is generally collected for the primary purpose of:
  - Maintaining customer/client records
  - Delivery of goods and services
  - Account keeping
  - Invoicing
  - Debt collection
  - Locating and/or retrieving Worimi LALC equipment
  - Credit reference checks
  - Credit listing

A client/customer's personal information may be disclosed to Worimi LALC's, employees to facilitate the primary purposes mentioned above or as otherwise required by law. Worimi LALC's treatment of personal information will be in accordance with Worimi LALC Privacy policy.

A copy may be obtained from the office.

### Contact Details

Contact: Reception  
Reservations: 02 4033 8800 or 4033 8808  
Address: 2163 Nelson Bay Road, Williamstown NSW 2318 Australia  
Email: [reception@worimi.org.au](mailto:reception@worimi.org.au)

